

國立中興大學獸醫學院附屬單位評鑑要點

108年3月22日院務會議訂定
115年3月31日院務會議修正（全條文）
115年9月2日院務會議修正（第7點）
115年9月11日研發處核備實施

- 一、國立中興大學獸醫學院（以下簡稱本院）為辦理本院各附屬單位評鑑，依據本校院級附屬單位設置暨評鑑辦法第七條之規定，特訂定國立中興大學獸醫學院附屬單位評鑑要點（以下簡稱本要點）。
- 二、本院各附屬單位成立滿三年（以年度為基準）應接受第一次評鑑，爾後依評鑑結果接受評鑑。
- 三、評鑑工作由本院附屬單位評鑑委員會（以下簡稱委員會）辦理。由學院院長為當然委員擔任召集人並兼主任委員，其餘評鑑委員由院長提名校外相關領域之學者專家若干人，報請校長聘任三人，委員會於該年度評鑑作業完成後自動解散。
- 四、評鑑報告包含以下項目：
 - （一）組織功能。
 - （二）營運績效。
 - （三）財務概況。
 - （四）其他。前項評鑑標準由本院主管會議依附屬單位性質訂定。
- 五、學院於各附屬單位應接受評鑑年度之一月底前通知受評單位。需接受評鑑之附屬單位於評鑑年度五月前將各項書面評鑑資料（含電子檔）提送至委員會，委員會於九月底前完成評鑑。附屬單位應依委員建議撰寫改善計畫連同評鑑結果於次一年度二月底前送研究發展處核備。
- 六、委員會評鑑步驟包括書面資料審查、邀請受評單位報告說明及實地視察。
- 七、評鑑結果分為「優」、「良」、「待改進」、「未通過」四級。
 - （一）評鑑結果為「優」者，每六年評鑑一次。
 - （二）評鑑結果為「良」者，每三評鑑一次。
 - （三）評鑑結果為「待改進」者，應於次年再接受評鑑。
 - （四）連續二次評鑑結果為「待改進」者，或評鑑結果為「未通過」者，則裁撤或整併至其他相關單位。
- 八、本要點經院務會議通過送研究發展處核備後實施，修正時亦同。

National Chung Hsing University
College of Veterinary Medicine
Guidelines for the Evaluation of Affiliated Units

Amended in its entirety by the College Affairs Meeting on March 31, 2026

Article 7 amended by the College Affairs Meeting on September 2, 2026

- Article 1** The College of Veterinary Medicine, National Chung Hsing University (hereinafter referred to as “the College”), has formulated these *National Chung Hsing University College of Veterinary Medicine Guidelines for the Evaluation of Affiliated Units* (hereinafter referred to as “the Guidelines”) in accordance with Article 7 of the *National Chung Hsing University Regulations for the Establishment and Evaluation of College-Level Affiliated Units* for the purpose of conducting evaluations of the College’s affiliated units.
- Article 2** Each affiliated unit of the College shall undergo its first evaluation after three years of establishment (based on the year). Subsequent evaluation cycles shall be determined in accordance with the results of the evaluation.
- Article 3** Evaluations shall be conducted by the College Affiliated Unit Evaluation Committee (hereinafter referred to as “the Committee”). The Dean of the College shall serve as an ex officio member, convener, and chair of the Committee. The remaining evaluation committee members shall be selected from external scholars and experts in relevant fields nominated by the Dean, of whom three shall be appointed by the President. The Committee shall be automatically dissolved upon completion of the evaluation work for that year.
- Article 4** The evaluation report shall include the following items:
- (1) Organizational functions.
 - (2) Operational performance.
 - (3) Financial status.
 - (4) Other items.
- The evaluation criteria for the preceding items shall be determined by the College Executive Meeting in accordance with the nature of each affiliated unit.
- Article 5** The College shall notify each affiliated unit scheduled for evaluation by the end of January of the year in which the evaluation is to be conducted. An affiliated unit subject to evaluation shall submit all written evaluation materials, including electronic files, to the Committee before May of the evaluation year. The Committee shall complete the evaluation by the end of September. The affiliated unit shall prepare an improvement plan in accordance with the recommendations of the evaluation committee members and submit the improvement plan, together with the evaluation results, to the Office of Research and Development for approval and record by the end of February of the following year.
- Article 6** The evaluation procedures conducted by the Committee shall include document review, a

presentation by the unit under evaluation, and an on-site visit.

Article 7 Evaluation results shall be classified into four levels: “Excellent,” “Good,” “Needs Improvement,” and “Failed.”

(1) Units rated “Excellent” shall undergo evaluation once every six years.

(2) Units rated “Good” shall undergo evaluation once every three years.

(3) Units rated “Needs Improvement” shall undergo re-evaluation in the following year.

(4) Units that receive a “Needs Improvement” rating for two consecutive evaluations, or a “Failed” rating once, shall be dissolved or merged with other related units.

Article 8 The Guidelines shall be implemented upon passage by the College Affairs Meeting and approval for record by the Office of Research and Development. The same shall apply to any amendments thereto.

(updated 2026/09/11)