

國立中興大學獸醫學院院長遴選、續任及解聘要點

89年5月29日院務會議訂定
92年7月8日院務會議通過(第4、8點)
94年9月19日院務會議通過(第2、4點)
95年2月23日院務會議通過(第5點)
97年2月25日院務會議通過(全條文)
97年5月30日院務會議通過(第2點)
98年2月25日院務會議通過(第4點)
98年9月16日院務會議通過(第4點)
99年3月29日院務會議通過(第4點)
99年8月11日院務會議通過(第4點)
100年3月18日院務會議通過(第4點)
102年9月27日院務會議通過(第4、7點)
103年9月19日院務會議通過(第4、10點)
104年3月27日院務會議通過(第2、4、7點)
106年9月14日院務會議通過(第4點)
109年3月25日院務會議通過(第4點)
112年4月24日院務會議通過(第4、7點)
112年9月19日院務會議通過(全條文)
115年3月31日院務會議通過(名稱、第1、9-12點)

- 一、本要點依據「國立中興大學院長遴選、續任及解聘辦法」訂定之。
- 二、本院於原任院長任期屆滿四個月前或因故出缺後一個月內，由原任院長或其職務代理人簽請校長成立遴選委員會(以下簡稱遴委會)，委員會置委員九人，由下列人員擔任之：
 - (一)由各系所分別推薦本院編制內專任講師以上教師代表一至三人，造冊後經院務會議推選產生委員四人。各系所當選人數以二人為上限。
 - (二)由各系所分別推薦院外傑出學術界人士二人，造冊後經院務會議推選產生委員四人。
 - (三)其餘一人由校長遴派。前項委員推選時，應各酌列候補委員。
- 三、遴委會第一次會議，由校長或校長指派一人擔任召集人，並由委員互推一人為主席，負責主持會議及後續各次會議之召集。委員應親自出席，三分之二以上出席始得開議，表決時經二分之一以上出席委員同意為通過。
- 四、遴委會之職責：
 - (一)訂定院長遴選作業時程、候選人登記期限及候選人產生方式。
 - (二)接受候選人登記。
 - (三)審查候選人之資格、條件、及其所提個人資料，並公告之。
 - (四)處理選舉糾紛或其他有關之偶發事件。
 - (五)應本於公正、獨立自主之精神執行遴選任務，就候選人中推選一至三人，依姓名筆劃順序排列，併同其個人詳細資料及書面意見，於原任院長任期屆滿二個月前，送請校長圈選擇聘之。遴委會僅推選一人而未能為校長接受時，由校長交由本院另組遴委會進行遴選或依第八點規定辦理。
 - (六)院長遴選過程，在遴選結果未公布前，參與之委員及有關人員應嚴守秘密，但其他法律另有規定或遴委會依法決議者，不在此限。
 - (七)新任院長任命後即自動解散。

五、遴選委員會委員有下列情形之一者，經遴選委員會確認後，解除其職務：

- (一) 同意為院長候選人。
- (二) 因故無法參與遴選作業。
- (三) 與候選人有配偶、三親等內之血親或姻親或曾有此關係。
- (四) 與候選人有學位論文指導之師生關係。

遴選委員會委員有前項不得擔任委員之事由而繼續擔任或有具體事實足認其執行職務有偏頗之虞經檢舉者，經遴選委員會決議後，解除其職務。

前二項所遺委員職缺，按第二點規定之身分別遞補之。

六、院長候選人應符合以下資格：

- (一) 具教授資格，且未曾因違反學術倫理而受校教師評審委員會處分。
- (二) 具有學術成就、教學認真、服務熱忱、行事公正、品德高尚及行政能力。
- (三) 最近五年於 SCI 期刊發表論文〔含發明專利、新品種育成、技術移轉等成果〕三篇(件)(第一作者或通訊作者)以上或曾主持三年以上國家科學及技術委員會研究型計畫者或曾獲校級教學或服務特優獎勵者。前述之著作均須符合本校「教師升等評審標準暨聘任升等著作送審準則」之規定。
- (四) 經本院編制內專任講師以上教師四分之一以上同意。以不記名投票，統計至確定同意或不同意時即告中止，票數不予公開。選舉人不含借調、於國外全職進修及其他事由留職停薪之教師。

七、院長繼任人選為校外人士時，應由學校核撥員額，由本院相關系所依新聘教師聘任程序聘為專任教授。

八、當本院遴選院長人選發生困難時，為免院務脫節，校長可逕聘適當人選擔任之。

九、院長之任期三年，由八月一日或二月一日起聘，連任以一次為限。

院長於第一任任期屆滿擬續任者，應於該任期屆滿八個月前以行政程序書面表明續任意願，經校長核可後，始得組成院長續任小組（以下簡稱小組）辦理續任程序。

前項續任程序，應於擬續任院長任期屆滿六個月前完成。

小組由校長指派一人及各系所分別推薦本院編制內專任講師以上教師代表二至四人，造冊後經院務會議推選委員六人組成。推選委員各系所代表至少一人。

小組應於同意權投票前辦理治院理念說明會，由擬續任院長向全院教師提出報告。

續任案經本院具選舉人資格者行使同意權投票，同意票達實際投票人數之二分之一以上且達所有具選舉人資格人數三分之一以上，陳請校長續聘之。

院長有下列情形之一者，應依本要點辦法辦理新任院長遴選，原任院長不得為該次遴選之候選人：

- (一) 已表達無續任意願。
- (二) 逾期未依第二項表明續任意願。
- (三) 續任案未通過同意權投票。

院長續任案未獲校長依第二項規定核可，致續任程序未能辦理者，仍得為次任院長遴選之候選人，不受前項規定限制。

十、院長任期中有特殊情況發生，得由校長交議或經院務會議代表二分之一以上連署提不適任案，由校長召開院務會議，經院務會議全體代表三分之二以上之同意，由校長解除其院長職務，並依規定成立遴委會另行遴選。

十一、本要點未盡事宜，依教育部及本校相關法規辦理之。

十二、本要點經院務會議通過，報請校長核定後實施，修正時亦同。

National Chung Hsing University
College of Veterinary Medicine
Directives for the Selection, Renewal, and Dismissal of the Dean

Amended by the College Affairs Meeting on March 31, 2026 (Title; Articles 1, 9–12)

- Article 1** These Directives are formulated in accordance with the *NCHU Regulations for the Selection, Renewal, and Dismissal of Deans*.
- Article 2** No later than four months before the expiration of the incumbent Dean's term, or within one month after the office becomes vacant for any cause, the incumbent Dean or their **acting representative** shall petition the President to establish a Dean Selection Committee (hereinafter referred to as "the Selection Committee"). The Committee shall consist of nine members appointed as follows:
1. Four faculty representatives (at the rank of Lecturer or above) from within the College, nominated by each department/institute and elected by the College Affairs Meeting. No more than two representatives may be elected from the same department/institute.
 2. Four distinguished external scholars, nominated by each department/institute and elected by the College Affairs Meeting.
 3. One member appointed by the President. Alternate members shall be designated for each category at the time of election to fill potential vacancies.
- Article 3** The first meeting of the Selection Committee shall be convened by the President or a designee appointed by the President. A Chairperson shall be elected by and from among the Committee members to preside over meetings and convene subsequent sessions. Members must attend meetings in person. A quorum requires the presence of at least two-thirds of the members, and resolutions require the approval of more than half of the members present.
- Article 4** The responsibilities of the Selection Committee include:
1. Determining the selection schedule, candidate registration deadlines, and the method for generating candidates.
 2. Accepting candidate registrations.
 3. Reviewing candidate qualifications, conditions, and personal data, and publicly announcing the information.
 4. Resolving election disputes or other incidental matters.
 5. Recommending one to three candidates (listed in alphabetical order by name), along with detailed personal data and written opinions, to be submitted to the President for selection and appointment at least two months before the incumbent Dean's term expires.
 6. Maintaining strict confidentiality regarding the selection process until the results are announced.

7. The Committee shall automatically dissolve upon the official appointment of the new Dean.

Article 5 A member of the Selection Committee shall be removed from their position upon confirmation by the Committee if they:

1. Agree to become a candidate for the Dean position.
2. Are unable to participate in the selection process for any reason.
3. Have a spousal, third-degree consanguinity, or affinity relationship with a candidate.
4. Have a teacher-student relationship with a candidate (e.g., thesis advisor).

Any member who continues to serve despite the existence of the aforementioned circumstances, or who is reported with specific facts sufficient to justify concerns of bias in the performance of their duties, shall be removed from the position following a resolution by the Selection Committee.

Any vacancy resulting from the aforementioned circumstances shall be filled by an alternate member in accordance with the respective categories specified in Article 2.

Article 6 Candidates for the Dean position must meet the following criteria:

1. Must hold the rank of Professor and have no record of disciplinary action by the University Faculty Evaluation Committee for violations of academic ethics.
2. Must demonstrate academic achievement, teaching excellence, service enthusiasm, impartiality, high moral character, and administrative ability.
3. Within the past five years, must have published at least three papers (as first or corresponding author) in SCI journals (including patents, new breed developments, or technology transfers); or served as a Principal Investigator for NSTC research projects for three or more years; or received a university-level award for excellence in teaching or service.
4. Must receive the consent of at least one-quarter of the full-time faculty members (Lecturer and above) within the College via secret ballot.

Article 7 If the successor is an external candidate, they shall be appointed as a full-time professor by the relevant department/institute according to standard recruitment procedures.

Article 8 In the event that the College encounters difficulties in selecting a candidate, the President may directly appoint a suitable individual to ensure the continuity of operations.

Article 9 The term of office for the Dean shall be three years, commencing on August 1 or February 1, with a limit of one reappointment.

A Dean seeking renewal for a second term shall submit a written expression of intent through administrative procedures eight months before their current term expires. Upon the President's approval, a Dean Renewal Committee (hereinafter referred to as "the Committee") shall be established to conduct the renewal process.

The aforementioned renewal process must be completed six months before the expiration of the Dean's term.

The Committee shall consist of seven members: one appointed by the President, and six faculty representatives (at the rank of Lecturer or above) elected by the College Affairs

Meeting from a pool of two to four candidates nominated by each department/institute. Each department/institute must have at least one representative among the six elected members.

The Committee shall organize a presentation on the candidate's administrative vision before the consent vote, during which the Dean seeking renewal shall report to the faculty of the entire College.

The renewal shall be approved if it receives the consent of more than half of the actual voters and at least one-third of all eligible voters. Upon approval, the President shall be requested to reappoint the Dean.

In any of the following circumstances, a selection process for a new Dean shall be initiated, and the incumbent Dean shall not be a candidate for that selection:

- (1) The Dean has expressed no intent to seek renewal.
- (2) The Dean failed to express the intent for renewal within the specified deadline.
- (3) The renewal proposal failed to pass the consent vote.

If the renewal process could not be initiated because the President did not grant approval as per Paragraph 2, the incumbent Dean remains eligible to be a candidate in the subsequent selection process for the next Dean, and shall not be subject to the restrictions mentioned in the preceding paragraph.

Article 10 If special circumstances arise during the Dean's term, the President may initiate a discussion. Alternatively, if more than half of the representatives at the College Affairs Meeting jointly submit a written petition of non-confidence, the President shall convene a College Affairs Meeting. If two-thirds or more of the representatives present approve the motion, the President shall dismiss the Dean and initiate a new selection process.

Article 11 Matters not addressed in these Directives shall be governed by the relevant regulations of the Ministry of Education and NCHU.

Article 12 These Directives shall be implemented upon approval by the College Affairs Meeting and the President. Any amendments shall follow the same procedure.

(updated 2026/4/13)